

**RECORD OF PROCEEDINGS
REGULAR MEETING
JUNE 16, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on June 16, 2025 at 6:30 pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mrs. Troike moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-00776 through 2025-00796 and payments in the amount of \$225,086.21.**

Included in the payments are the following:

- \$39,586.17 to VASU Communications for vehicle radios (Service)
- \$12,050 to Davey Group for invasive species control (Parks)
- \$15,906.29 to Cargill for road salt (Service)
- \$45,869.91 to Montrose Ford for Ford Interceptor (Police)
- \$14,460.00 to Upstate Wholesale Supply Inc for body and dash cam software (Police)

Mrs. Troike seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended, and Mrs. Troike moved to approve meeting minutes for the 3/10/25 and 3/24/25 Board of Trustees Regular Meetings. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.
3. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report

Chief Sinopoli presented the May report for the Police Department. A copy of the report is attached to these minutes.

Recommendations

1. Chief Sinopoli recommended the Trustees consider Resolution 2025-26 Application for the Edward Byrne Memorial Justice Assistance Grant (JAG) administered through the Office of Criminal Justice Services. **Mrs. Troike introduced the following resolution and moved to its adoption:**

**RESOLUTION 2025-26
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE OFFICE OF CRIMINAL JUSTICE SERVICES GRANT**

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WHEREAS, the Office of Criminal Justice Services (OCJS), a division of the Ohio Department of Public Safety (ODPS) is authorized to administer funds through state and federal criminal justice programs each year as designated by law; and,

WHEREAS, the OCJS, appropriated funds to provide grants in support of community police departments for the acquisition of equipment; and,

WHEREAS, Bath Township seeks financial assistance to update portable two-way radios for Bath Township Police Officers; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance is warranted; and,

WHEREAS, Bath Township seeks to replace portable two-way radios that have been in service for over five years and no longer supported under warranty;

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the State of Ohio Office of Criminal Justice Services for financial assistance for the following project. Law enforcement equipment needs to replace portable two-way radios.
2. Susan Bartlett, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the State of Ohio Office of Criminal Justice Services- Edward Byrne Memorial Justice Assistance Grant.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2025 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution. Discussion was held and the Fiscal Officer called the roll:

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

Resolution Adopted

FIRE CHIEF ROB CAMPBELL

Report

Chief Campbell presented the May report for the Fire Department. A copy of the report is attached to these minutes.

Recommendations

1. Chief Campbell recommended, and **Mr. Gaffney moved to accept the resignation of Part-time FF/EMT Daniel Dawson. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Chief Campbell recommended, and **Mrs. Troike sell the 2017 Chevrolet Tahoe through the Akron Auto Auction. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

SERVICE DIRECTOR CAINE COLLINS

**RECORD OF PROCEEDINGS
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Report

Service Director Collins presented the May report for the Service Department. A copy of the report is attached to these minutes.

Recommendations

1. Service Director Collins recommended, and **Mr. Gaffney moved to promote Road Foreman Sean Humphrys to the position of Assistant Service Director, effective June 22, 2025, at the hourly rate of \$39.00, and in compliance with all the rules and regulations of Bath Township, including a one-year probationary period. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Service Director Collins recommended, and **Mrs. Troike moved to post/advertise internally for the employment opportunities of Road Foreman and Equipment Operator Laborer. Applications for both positions will be accepted until June 23, 2025. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

PARKS DIRECTOR JEFF FRANCE**Report**

Parks Director France presented the May report for the Parks Department. A copy of the report is attached to these minutes.

Recommendations

1. Parks Director France recommended, and **Mr. Gaffney moved to purchase a 2018 Ford Explorer from the Bath Township Police Department for \$9,000.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Parks Director France recommended, and **Mrs. Troike moved to enter into an agreement with Myers Design to install a new play surface at the Bath Community Park Playground for \$45,170.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Parks Director France recommended, and **Mr. Gaffney moved to enter into an agreement with Myers Design to install new surface material at Bath Baseball Park and Bath Hills Park for \$7,360.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
4. Parks Director France recommended, and **Mrs. Troike moved to post/advertise internally for the position of Parks Crew Leader. Applications for this position will be accepted until June 23, 2025, at 4pm. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK**Report**

Planning Director/Zoning Inspector Funk presented the May report. A copy of the report is attached to these minutes.

Recommendations

1. Zoning Inspector Funk recommended, and **Mr. Gaffney moved to enter into an annual contract with iWorQ for zoning and service software services in an amount not to exceed \$16,450.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

ADMINISTRATOR VITO F. SINOPOLI**Report**

Administrator Sinopoli presented the May report for Administration. A copy of the report is attached to these minutes.

Recommendations

1. Administrator Sinopoli requested the Trustees consider Resolution 2025-27 Organizational Amendment 09 – Finance Coordinator
Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2025-27 AMENDMENT 09
TO AMEND THE 2025 ORGANIZATIONAL RESOLUTION/PERSONNEL POLICY HANDBOOK**

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WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2025 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2025; and,

WHEREAS, after review, the Board of Trustees has decided to revise and update the 2025 Organization Resolution and Personnel Policy Manual to amend the following information as follows:

1. To create a part-time Finance Coordinator position.
2. Full job description provided in the Resolution attachment.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2025 Organizational Resolution and Personnel Policy Manual to include the updated information in the Resolution attachment.

Mrs. Troike seconded the resolution; and the Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

Mr. Gaffney, **Aye**

Resolution Adopted

2. Administrator Sinopoli recommended, and **Mrs. Troike moved to post externally for the part time Finance Coordinator position. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Administrator Sinopoli recommended, and **Mr. Gaffney moved to accept the following donations:**
 - **Linda VanFossen in the amount of \$200 in memory of George Goodrich for Bath Community Park improvements**
 - **Anonymous donation in the amount of \$25,000 in memory of George Goodrich for the Bath Community Park playground zipline.**
 - **Pav's Creamery, three \$5 gift cards to Discover Bath Barns for prizes to be awarded to Bath Elementary School students**
 - **Dorothy Lepp in the amount of \$100 in memory of Nancy Elwell Powers**

Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.
4. Administrator Sinopoli recommended, and **Mrs. Troike moved to approve Amendment 1 for the Bath Community Park Master Plan. This amendment alters the scope of services with Environmental Design Group to include a boundary survey along the entrance drive and parking lot western and southern sides adjacent to residential parcels, amount not to exceed \$2,000.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
5. Administrator Sinopoli recommended, and **Mr. Gaffney moved to approve the Heritage Corridors of Bath Comprehensive Management plan update. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

COMMUNITY UPDATES

Lisa Armstrong, of United Disability Services, presented a comprehensive overview of services offered and community impact.

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Zoning Appeals	June 17, 2025, 7pm	Trustee Meeting Room
Sun's Out, Fun's Out Community Celebration	June 20, 2025, 5-10pm	Bath Community Park
Run to the Sun 5k (runsignup.com)	June 20, 2025, 7pm	Bath Community Park
Public Hearing 2026 Budget	June 30, 2025, 3:30pm	Trustee Meeting Room

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Board of Trustees Meeting	June 30, 2025, 4pm	Trustee Meeting Room
Appearance Review Commission	July 7, 2025, 5pm	Trustee Meeting Room
Heritage Corridors of Bath	July 9, 2025, 4:30pm	Trustee Conference Room
Board of Trustees Meeting	July 14, 2025, 6:30pm	Trustee Meeting Room
Board of Zoning Appeals	July 15, 2025, 7pm	Trustee Meeting Room
Park Board Meeting	July 17, 2025, 6pm	North Fork Preserve of Bath
Zoning Commission	July 17, 2025, 6pm	Trustee Meeting Room

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:23pm.

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Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: June 16, 2025
Bath Township Board of Trustees

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Chief of Police Report June 16, 2025

Department Trainings:

Chief Sinopoli and Detective Lance attended the Recovery and Survival Summit training sponsored by Judge Ron Cable on May 15, 2025.

Bath Detective Bureau hosted the monthly intelligence update for local law enforcement agencies on May 21, 2025.

Officer Krager – Advanced Roadside Impaired Driving Enforcement [ARIDE] presented by the Summit County Sheriff's Office May 22-23, 2025.

Department Highlights:

Captain Brown represented the Bath Police at the National Missing Children's Day on 5/17/2025, held at Summit Mall. It was a free community event with many agencies present.

Thank you for the food provided by John Kim of Symphony Financial Services group to the Department staff on May 28, 2025. It was enjoyed by all.

Welcome, Josey Mayfield, University of Akron Criminal Analysis Intern, who is being supervised by Det. Dan Lance starting June 4, 2025, and she will be with our department for 90 hours this summer.

May Statistics:

All Calls for Service 2,607 [100%]

Community Policing 1,568 [60%]

Traffic Stops 148 [6%]

Traffic Accidents 89 [3%]

Alarm Drops 66 [3%]

Sexual Offense 0 Robbery 0 Burglary 0 All other calls
for service: 736 [28%] Booking Charges [Total] 32

OVI/DUI 5

Theft 3

Possession of Drugs 2

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To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
 Fiscal Officer – Laura Tuttle
 Bath Administrator - Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: June 16, 2025

May 2025 Calls

Station 1 =74
 Station 2 =73
 All Stations =9
 Total =156

EMS =103
 Fire =53

Total Transports =72

Mutual Aid Given=15
 Mutual Aid Received=5

Yearly Call Total: 778
 EMS =538
 FIRE =240

TRAINING:
 Classes = 7
 Hours = 23

INSPECTIONS:	
Alarm System Test	1
Annual	46
Complaint	1
Reinspection	6
TOTAL INSPECTIONS	54

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SERVICE DIRECTOR Caine Collins

AGENDA FOR THE TRUSTEE MEETING 6.16.2025

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for May

Resident Service Requests received: 32

Resident Service Requests resolved: 34

Township Service Requests received: 5

Township Service Requests resolved: 4

Right of Way Permits: 3 Utility

Catch Basins: 1

Asphalt Aprons: 2

Drive Culvert: 1

Road Culvert: 1

Linear Feet of Ditching: 20'

Approx Tons of Asphalt Used: 16.43

Cemetery Foundations: 25

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, Burial Assistance and Sign Installations; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation and Repairs of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Roadside Sign Removal; Salted Township Roadways; Assisted with the Memorial Day Event; Mulching of Township Properties; and Emptying the Organic Recycle Trailer.

Training:

Electrical Safety Training & Practices for Electrical Maintenance - Brent Nash & Doug Fair

Summit County Safety County Monthly Meeting "Active Shooter Training" - Beth Reinart

Cemetery Burials:

Moore's Chapel: 4 Full Burials & 5 Cremation Burials

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BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 6.16.25

General Park Information:

For the month of May, park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Bath Baseball Park:

For the month of May, the ballfields were playable 71% of the time. Records show there was precipitation on 9 days in May, with an approximate total of 4.76 inches.

Bath Community Park:

Playground renovations have begun, starting with the removal of the lower playground and relocating some equipment to the upper playground. Myers Design is managing the rehabilitation of the upper playground. The Playground will be closed June 30 to July 18.

Bath Hill Park:

The new shelter is now open for reservations; information can be found on the township website.

Bath Nature Preserve:

Plans are underway to install a kayak launch at the Bath Pond Path; work to begin in July.

North Fork Preserve of Bath:

No new business to report.

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To: Board of Trustees, Fiscal Officer, Administrator, Executive
Assistant From: William Funk Planning Director/Zoning Inspector
Date: June 3, 2025
Re: Zoning Report for the month of May

Permits

During the month 18 zoning permits were issued in the following categories:

• Fence	5
• Residential Addition	3
• Accessory Structure	3
• Sign	3
• Subdivision	2
• New Residential Dwelling	1
• Swimming Pool	1
• Commercial Addition	1
• Business Use	1

Zoning Commission

May 8, 2025, Zoning Commission work sessions:

- The Zoning Commission has completed a draft of the proposed Ghent Interchange Overlay District and will begin the process of updating the Zoning Resolution through a public hearing. The public hearing was scheduled for June 2, 2025, at 7:00 p.m.

Appearance Review Commission

May 5, 2025, the Appearance Review Commission reviewed the following cases:

- ARC 25-09, Cindy Vellucci of Archer Signs for The Goodfeet Store, recommended to approve proposed new wall sign for The Goodfeet Store at 3893 Medina Rd., located in the B-2 Business District.
- ARC 25-10, Carly Detar of OLIO Development Group for Raising Cane's, recommended to approve propose site plan and building elevations for Raising Cane's at 3921 Medina Rd., located in the B-2 Business District.
- ARC 25-11, Amy Noble of Ellet Signs for W3 Financial, recommended to approve proposed new wall sign and monument sign for W3 Financial Group at 301 Springside Dr., located in the B-3 Business District.

Board of Zoning Appeals

May 20, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-08, Paul Couch for West Side Church of Christ, tabled variances for a reduction in the required setbacks for a church, a reduction in the minimum lot size, and a reduction in the minimum lot width for a property split at 645 N. Revere Rd., located in the R-2 Residential District.
- BZA 25-09, Bath Township Trustees, approved a variance to encroach upon the riparian setback for an observation deck at the Heritage Corridors Wayside Exhibit at 950 N. Cleveland Massillon Rd., located in the R-2 Residential District.
- BZA 25-10, Carly Detar of OLIO Development Group for Raising Cane's, approved a conditional use request for Raising Cane's at 3921 Medina Rd., located in the B-2 Business District.

Solid Waste

• New Customers	6
• Vacation Customers	15
• Total Customers	3,447

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To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: June 16, 2025
Re: Administrator's Report – 6/16/25

Report:

- On Monday, June 30, 2025, at 3:30 pm, the Bath Township Board of Trustees will hold a Public Hearing in accordance with R.C. 5705.30 to review the 2025 Bath Township Tax Budget. Two copies of the budget are on file and available in the Fiscal Office for public inspection through June 30, 2025.
- On Friday, June 20, 2025, from 5-10 pm Bath Township and Bath Parks Board will host the first annual Sun's Out, Fun's Out Summer Solstice Community Celebration. Everyone is welcome to come out to Bath Community Park to help celebrate our awesome community with a family-fun event. There will be a live DJ, games, races, and activities for all ages. Come hungry, as local food trucks Rax BBQ and Henry's Creamery will be on site. Bring your family, friends, and neighbors. The event is being graciously sponsored by Bath Townships' Kroskey family and True Wealth Design.

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